

# BATH LOCAL SCHOOLS BOARD OF EDUCATION



*Tuesday, July 17, 2018  
7:30 p.m. - Board Meeting*

**Administrative Offices  
2650 Bible Road  
Lima, OH 45801**

*"It is not what you gather but what you scatter that tells what kind of life you have lived."  
- Helen Walton*

## AGENDA AND SUPERINTENDENT'S REPORT

Regular Meeting  
Bath Local School District  
2650 Bible Road  
Tuesday, July 17, 2018  
7:30 pm Meeting

I. CALL TO ORDER – Rob Foley, President

II. ROLL CALL

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

III. PLEDGE OF ALLEGIANCE

IV. HEARING OF THE PUBLIC (Items on the Agenda) – Blue Cards

V. ITEMS FROM BOARD PRESIDENT

A. Administrator Report (Greg Cogley)

B. Special Recognitions (Jackie Place)

VI. ITEMS FROM SUPERINTENDENT

A. Superior Federal Credit Union

VII. SUPERINTENDENT – CONSENT AGENDA

“Be it resolved by the Board of Education of the Bath Local School District, a majority of its membership therein concurring with the recommendation from the Superintendent, that the following items be approved.”

**A. Recommendation for Employment/Resignation**

“The Board reserves the right to treat any offer of employment as withdrawn if the contract is not signed and returned within 10 business days of mailing. All employment is contingent upon proper certification and paperwork required for the position. All Bus drivers have met all Federal CDL ODE requirements for certification. All salaries are per annual salary notice, commensurate with degree and experience.”

**1. Certified Staff**

**a. Certified Retirement/Resignation - 2018-2019 SY**

- Richard Gross, High School Principal, resignation effective July 31, 2018  
7.1111

**b. Certified Supplemental Employment – 2018-2019 SY**

- Kendra Bassitt, Strength & Conditioning-Fall, Level 2, 4%, \$1,447

**c. Certified Substitute Employment – 2018-2019 SY**

- Certified Substitutes approved by the Allen County Superintendents  
7.1121

**Substitute Nurse Approved**

- Anna Duncan
- Melanie Winegardner

**2. Classified Staff**

**a. Classified Leave - 2018-2019 SY**

- Reyna Collins, family medical leave (maternity) beginning August 15, 2018, using by family medical leave  
7.1211
- Erika Lewis, unpaid leave of absence for medical reasons, effective June 30, 2018- August 6, 2018.  
7.1221

**b. Classified Supplemental Employment– 2018-2019 SY**

- Melissa Cox, Cheerleader JV (Fall), Level 2, 2.25%, \$814

**c. Classified Co-Curricular Employment– 2018-2019 SY**

- Harry Burleson, On Bus Instructor, current rate of pay
- Paula O’Donnell, On Bus Instructor, current rate of pay

**d. Classified Substitute Employment – 2018-2019 SY**

- Classified Substitutes approved by the Allen County Superintendents  
7.1231

**Substitute Bus Driver Approved \$19.58/run**

- Harry Burleson
- Todd Clark
- Dianna Downing
- Dean Evans
- Anthony Faurot
- Ryan Gross
- Erika Lewis
- Joseph Newland
- Robin Orton
- Toby Orton
- William Vermillion
- Scott Williams

**Substitute Bus Aide \$15.18/run**

- Beth Nichols
- William Vermillion

**Substitute Custodian Approved \$17.22/hr.**

- Jerry Barnt
- Reyna Collins
- Glenn Gaffer
- Andrew Garland
- Lauri Garland
- William Garland
- Imogene Griffiths
- Heidi Mirus
- Kathy Pitts
- Stephen White
- Brad Wilkerson

**Substitute Food Service Approved \$12.24/hr.**

- Cynthia Arn
- Keri Calvert
- Mary Cavanaugh
- Angela Crowe
- Bobbie Glenn
- Deesa Hammer
- Mellissa Helmig
- Iris Jay
- Laura Johnson
- Danielle Klaus
- Dana Leidy
- Keri Luersman
- Wanda Mosley
- Tammy Schadewald
- Doris Schumacher
- Nicole Smith
- Bonnie Stauffer
- Brittney Swick
- Stacey Swinehart

**Substitute Maintenance Approved \$18.01/hr.**

- Jerry Barnt
- Steven White

**Substitute Secretary Approved \$15.65/hr.**

- Danielle Klaus
- Heidi Mirus
- Tammy Schadewald
- Lori Schmidt

**Substitute Monitor Approved \$12.64/hr.**

**Substitute Study Hall Monitor Approved \$15.20/hr.**

- Barbara Clark
- Sandy J. Dackin
- Sandra R. Dackin
- Heidi Mirus
- Tammy Schadewald
- Doris Schumacher
- Rick Shields

**4. Outside Employment – 2018-2019 SY**

- Paul Butterfield, Football-Asst-9, Level 2, 14%, \$5,064
- Tara Herr, Soccer-Girls-JV, Level 1, 6%, \$2,170
- Taylor McNett, Cheerleader-MS (fall), Level 0, 1.75%, \$633
- Trey Roney, Football-Asst-9, Level 2, 14%, \$5,064
- William Vermillion, Cross Country-MS, Level 2, 6%, \$2,170

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

VIII. SUPERINTENDENT – SECONDARY CONSENT AGENDA - ADDENDUM

“Be it resolved by the Board of Education of the Bath Local School District, a majority of its membership therein concurring to approve.”

**A. Recommendation for Employment/Resignation**

“The Board reserves the right to treat any offer of employment as withdrawn if the contract is not signed and returned within 10 business days of mailing. All employment is contingent upon proper certification and paperwork required for the position. All salaries are per annual salary notice, commensurate with degree and experience.”

**1. Certified Staff**

**a. Certified Retirement/Resignation - 2018-2019 SY**

- Matthew McKinney, Teacher, resignation effective August 22, 2018

**8.111**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

IX. TREASURER - CONSENT AGENDA

“Be it resolved by the Board of Education of the Bath Local School District, a majority of its membership therein concurring with the recommendation from the Treasurer, that the following items be approved.”

**A. Minutes**

1. Regular Board Meeting June 19, 2018 9.111

**B. Financial Reports**

1. Financial Summary Report 9.211  
2. Investment Report 9.221  
3. Appropriation Account Summary 9.231  
4. Revenue Account Summary 9.241  
5. Bill List 9.251

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

X. TREASURER'S REPORT

“Be it resolved by the Board of Education of the Bath Local School District, a majority of its membership therein concurring to review and approve.”

**No Items This Month**

XI. SUPERINTENDENT'S REPORT

"Be it resolved by the Board of Education of the Bath Local School District, a majority of its membership therein concurring to approve."

A. Cell Phone Reimbursement

Approve reimbursement of cell phone costs at a rate up to \$60.00 per month for July 1, 2018-June 30, 2019 for:

- Bradley Clark, Middle School Principal
- Christine Clark, Special Education Director
- Gregory Cogley, Maintenance Supervisor
- Eric Todd Fleharty, Athletic Director
- Keanna McNamara, Transportation Supervisor
- Christopher Renner, Elementary Principal

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

ROLL CALL

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

B. School Lunch Contract with Allen County Educational Service Center (ACESC)

Approval of a contract between Bath Local Schools and the Allen County Educational Service Center to provide lunches for the ACESC for the 2018-2019 SY at a cost of \$3.00 per lunch and \$1.80 per breakfast.

11.211

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

ROLL CALL

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_



**C. Lima Memorial Hospital**

Approve use of Lima Memorial Hospital to provide random drug screening for the transportation department as well as bus driver physicals for the 2018-2019 SY.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

**D. OSBA Capital Conference**

The 2018 OSBA Capital Conference will be held November 11, 12, and 13.  
The following actions require board approval.

1. Appoint a delegate and alternate to represent Bath Local Schools at the delegate's meeting.

\_\_\_\_\_  
Delegate

\_\_\_\_\_  
Alternate

2. Authorize the attendance of Board Members, Superintendent and Treasurer at the 2018 OSBA Capital Conference, with all reasonable expenses to be reimbursed.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

**E. Postage Meter Agreement**

Authorize the Treasurer to enter into a 60-month postage meter agreement with Pitney Bowes, effective September 30, 2018, at a cost of \$53.02 per month.

11.511

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

**F. Digital Academy Services Agreement**

Agreement with Future Ed Solutions Ltd. for digital academy services, effective August 1, 2018 through July 31, 2019

11.611

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

**G. Updated Policies**

1. ACA/ ACAA – Nondiscrimination on the Basis of Sex/Sexual Harassment 11.711
2. ACA-E/ACAA-E – Sexual Harassment Complaint Form 11.721
3. ACA-R/ACAA-R – Nondiscrimination on the Basis of Sex/Sexual Harassment  
Grievance Procedures 11.731
4. AFC-1 – Evaluation of Professional Staff 11.741
5. AFC-2 – Evaluation of Professional Staff 11.751
6. BCFA – Business Advisory Council to the Board 11.761
7. BDDJ – Broadcasting and Taping of Board Meetings 11.771
8. DECA – Administration of Federal Grant Funds 11.781
9. DI – Fiscal Accounting and Reporting 11.791
10. DJF – Purchasing Procedures 11.7101
11. DJF-R – Purchasing Procedures 11.7111
12. DN – School Properties Disposal 11.7121
13. EBBA – First Aid 11.7131
14. EBBA-R – First Aid 11.7141
15. EBC – Emergency Management and Safety Plans 11.7151
16. EBC-R – Emergency Management and Safety Plans 11.7161
17. EEA – Student Transportation Services 11.7171
18. EEACD – Drug Testing for District Personnel Required to Hold a CDL 11.7181

19. EEACD-R – Drug Testing for District Personnel Required to Hold a CDL	11.7191
20. GBK – No Tobacco Use on District Property by Staff Members	11.7201
21. GBQ – Criminal Records Check	11.7211
22. GCD – Professional Staff Hiring	11.7221
23. GCE – Part-Time and Substitute Professional Staff Employment	11.7231
24. GCN-1 – Evaluation of Professional Staff	11.7241
25. GCN-2 – Evaluation of Professional Staff	11.7251
26. GCPD – Suspension and Termination of Professional Staff Members	11.7261
27. GDC/GDCA/GDD – Support Staff Recruiting/Posting of Vacancies/Hiring	11.7271
28. GDE – Part-Time, Temporary and Substitute Support Staff Employment	11.7281
29. GDI – Support Staff Assignments and Transfers	11.7291
30. GDPD – Suspension, Demotion and Termination of Support Staff Members	11.7301
31. IGA – Basic Curricular Program	11.7311
32. IGAD – Career-Technical Education	11.7321
33. IGBB – Programs for Students Who Are Gifted	11.7331
34. IGBI – English Learners	11.7341
35. IGCH – College Credit Plus	11.7351
36. IGCH-R – College Credit Plus	11.7361
37. IGD – Cocurricular and Extracurricular Activities	11.7371
38. IGDJ – Interscholastic Athletes	11.7381
39. IJA – Career Advising	11.7391
40. IKF – Graduation Requirements	11.7401
41. JECAA – Admission of Homeless Students	11.7411
42. JECAA-R – ODE Model Dispute Resolution Procedure Admission of Homeless Students	11.7421
43. JED – Student Absences and Excuses	11.7431
44. JEDA – Truancy	11.7441
45. JEFB – Released Time for Religious Instruction	11.7451
46. JFCG – Tobacco Use By Students	11.7461
47. JFG – Interrogations and Searches	11.7471
48. JFG-R – Interrogations and Searches	11.7481
49. KBCD – Broadcasting and Taping Board Meetings	11.7491
50. KGC – No Tobacco Use on District Property	11.7501
51. KKA – Recruiters in the Schools	11.7511
52. LEA – Student Teaching and Internships	11.7521
53. LEC – College Credit Plus	11.7531
54. LEC-R – College Credit Plus	11.7541

**\*2<sup>nd</sup> Reading**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

**H. State Emergency Operation Plans**

Approve the district, elementary school, middle school, and high school State Emergency Operation Plans for Bath Local Schools.

11.811

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

**I. Athletic Policy Handbook**

Approve Bath Local School District's Athletic Policy Handbook for 2018-2019 SY.

(changes highlighted for board members)

11.911

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

**J. School Bus Purchase**

Accept the bid from Cardinal Bus Sales & Service, Inc. for the purchase of one (1) 2019 Bluebird 84 passenger transit school bus at a total cost of \$91,508 (including 8-year warranty and trade-in of bus #24). The other bids did not meet specifications.

11.1011

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

**K. Chaperones/Volunteers/Speakers/Volunteer Coaches for 2018–2019 SY**

This list is included for liability insurance purposes. *All volunteer coaches are contingent upon proper certification and paperwork required by ODE for volunteer coaches.*

11.1111

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

**XII. REPORT OF ADMINISTRATORS**

**A. Transportation**

12.111

**XIII. HEARING OF THE PUBLIC (Items not on the Agenda) – Blue Cards**

**XIV. ITEMS FROM INDIVIDUAL BOARD MEMBERS**

**A. \_\_\_\_\_**

**XV. EXECUTIVE SESSION**

**A. Superintendent Summative Evaluation**

**B. Personnel: The purpose of considering the employment of a public employee or official.**

Time In \_\_\_\_\_ Time Out \_\_\_\_\_

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_

XVI. ADJOURNMENT

A. Next Regular Board Meeting – Tuesday, August 21, 2018 at 7:30 p.m.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

ROLL CALL

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Jackie Place \_\_\_\_\_

Van Spragg \_\_\_\_\_