

**BATH LOCAL SCHOOLS  
BOARD OF EDUCATION**

**AGENDA**



*Tuesday, August 16, 2016  
7:30 p.m. - Board Meeting*

**Administrative Offices  
2650 Bible Road  
Lima, OH 45801**

It is our character that supports the promise of our future – far more than particular government programs or policies.

- William J. Bennett,  
writer and former Secretary of Education

## AGENDA AND SUPERINTENDENT'S REPORT

Regular Meeting  
Bath Local School District  
2650 Bible Road  
Tuesday, August 16, 2016  
7:30 pm Meeting

- I. CALL TO ORDER – Jackie Place, President
  
- II. ROLL CALL  
Bob Birkemeier\_\_\_\_                      Rob Foley\_\_\_\_                      Tim McKinney\_\_\_\_  
Rob McPheron\_\_\_\_                      Jackie Place\_\_\_\_
  
- III. PLEDGE OF ALLEGIANCE
  
- IV. ITEMS FROM BOARD PRESIDENT
  - A. Building Administrator Report
  - B. Special Recognitions (Jackie Place)
  
- V. ITEMS FROM SUPERINTENDENT
  - A. Thank You Letter 5.111
  - B. Jeff Sprague, Allen Economic Development Group

VII. SUPERINTENDENT – CONSENT AGENDA

“Be it resolved by the Board of Education of the Bath Local School District, a majority of its membership therein concurring with the recommendation from the Superintendent, that the following items be approved.”

**A. Recommendation for Employment/Resignation**

“The Board reserves the right to treat any offer of employment as withdrawn if the contract is not signed and returned within 10 business days of mailing. All employment is contingent upon proper certification and paperwork required for the position. All Bus drivers have met all Federal CDL ODE requirements for certification. All salaries are per annual salary notice, commensurate with degree and experience.”

**1. Certified Staff**

**a. Certified Retire/Rehire – 2016-2017 SY**

- Deanna McIntosh, High School Teacher (part time), 1-Yr Limited Contract, \$18,480

7.1111

**b. Certified Employment – 2016-2017 SY**

- Matthew Gillett, High School Teacher (part time), BA, 0 Yrs. Experience, 1-Yr Limited Contract, \$16,981

7.1121

**c. Federal Funded Employment (1YR Limited Contract) – Approve**

- Taylor Buddelmeyer, Tutor, Title I (Elem), \$20.00/hr. 5.5 hours/day, 27.5 hours/week 7.1131
- Lindsey Garman, Tutor, Title I (MS), \$20.00/hr. 5.5 hours/day, 27.5 hours/week 7.1132
- Sierra Miller, Tutor, Title I (Elem), \$20.00/hr. 5.5 hours/day, 27.5 hours/week 7.1133
- Vicki Peace, Tutor, Title I (MS) \$20.00/hr. 5.5 hours/day, 27.5 hours/week 7.1134

**d. Certified Supplemental Employment – 2016-2017 SY**

- Jenna Buroker, Volleyball-Asst-9<sup>th</sup>, Level 1, 7%, \$2,428
- Bonnie Wicker, Ohio Improvement Process Internal Facilitator, Title I Sub A Fund, \$2,000
- Brad Wilkerson, Student Council-H.S., Level 0, 3%, \$1,040

**e. Certified Substitute Employment – 2016-2017 SY**

- Certified Substitutes approved by the Allen County Superintendent

7.1151

**2. Certified Fall Field Placements & Student Teachers– 2016-2017 SY**

**a. Ohio State University Field Placements**

- Sierra Harmon (Elementary)
- Stephen McDonald (Middle School)
- Reagan Whitaker (Elementary)

**3. Classified Staff**

**a. Classified Resignation/Retirement – 2016-2017 SY**

- Mellissa Helmig, Monitor, resignation effective end of 15-16 SY

7.1311

**b. Classified Employment – 2016-2017 SY**

- Mellissa Helmig, Bus Driver, 2 runs, 1 Yr. Limited Contract, Year 1, \$18.78/run
- Melissa Kaple, Monitor (Elem), 1-Yr. Limited Contract, Year 1, 2.5 hours, \$12.12/hour
- Beth Nichols, Monitor (Elem), 1-Yr. Limited Contract, Year 1, 2.75 hours, \$12.12/hour

**c. Classified Change in Employment – 2016-2017 SY**

- Danita Slone, Bus Driver, from 2 runs/day to 3 runs/day, effective August 29, 2016

**d. Federal Funded Employment (1YR Limited Contract) - Re-approved**

“Federally funded instructional aides with hours and assignments as needed depending upon service needs of students; currently estimated to be hours noted at the building listed.”

- Karri Barr, Instructional Aide, (Elem), 4.0 hours/day, Year 1, IDEA-B, \$14.55
- Lisa Carman, Instructional Aide (H.S.), 6.5 hours/day, Year 3, IDEA-B, \$16.18/hr.
- Melissa Cox, Instructional Aide (Elem), 4 hours/day, Year 2, Title I, \$15.36/hr.
- Tammy Dear, Instructional Aide *w/toileting duties* (H.S) 6.75 hrs /day, Year 16, IDEA-B (5.75 hours @ 17.58, 1 hr. @ \$18.33/hr.)
- Melissa Kaple, Instructional Aide (Elem), 3 hours/day, Year 3, Title I, \$16.18/hr.
- Barbara C. Symonds, Instructional Aide *w/toileting duties* (Elem.), 6.0 hours/day, Year 12, Title I-50%/IDEA-B-50% (5 hrs @ \$17.58/hr., 1 hr. @ \$18.33)
- Valerie Tomlinson, Instructional Aide (Elem.), 6.75 hours/day, Year 21, Title I-45%/IDEA-B-55%, \$17.81/hr.
- Julie Walsh, Instructional Aide (Elem.), 3.0 hours/day, Year 18, IDEA-B, \$17.81/hr.

**e. Classified Substitute Employment – 2016-2017 SY**

- Classified Substitute Aides (\$14.55/hr) / Library Assistants (\$14.42/hr) approved by the Allen County Superintendent

7.1341

**Classified Co-Curricular Employment Re-approved – 2016-2017 SY**

- Harry Burleson, On-Bus-Instructor, current rate of pay
- Paula O'Donnell, On-Bus-Instructor, current rate of pay

**Substitute Bus Aide, \$14.55/hr**

- Keri Calvert
- Danita Slone

**Substitute Bus Driver Approved**

- Scott Williams, current rate of pay

**Substitute Custodian Approved, \$16.51/hr.**

- Heidi Mirus

**Substitute Food Service Approved, \$11.74/hr.**

- Keri Calvert
- Heidi Mirus
- Diana Jane Olds
- Rachel Rodenberger

**Substitute Monitor Approved \$12.12/hr.**

**Substitute Monitor (Study Hall) Approved, \$14.57/hr.**

- Heidi Mirus

**Substitute Monitor Re-approved \$12.12/hr.**

**Substitute Monitor (Study Hall) Re-approved, \$14.57/hr.**

- Mellissa Helmig
- Tammy Schadewald

**Substitute Secretary Approved, \$15.00/hr.**

- Heidi Mirus
- Lori Schmidt

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier\_\_\_\_\_

Rob Foley\_\_\_\_\_

Tim McKinney\_\_\_\_\_

Rob McPheron\_\_\_\_\_

Jackie Place\_\_\_\_\_

VIII. TREASURER - CONSENT AGENDA

“Be it resolved by the Board of Education of the Bath Local School District, a majority of its membership therein concurring with the recommendation from the Treasurer, that the following items be approved.”

**A. Minutes**

1. Regular Meeting, July 19, 2016 8.111

**B. Financial Reports**

1. Financial Summary Report 8.211

2. Investment Report 8.221

3. Appropriation Account Summary 8.231

4. Revenue Account Summary 8.241

5. Bill List 8.251

6. Fund to Fund Transfers 8.261

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

ROLL CALL

Bob Birkemeier\_\_\_\_\_

Rob Foley\_\_\_\_\_

Tim McKinney\_\_\_\_\_

Rob McPheron\_\_\_\_\_

Jackie Place\_\_\_\_\_

IX. TREASURER'S REPORT

"Be it resolved by the Board of Education of the Bath Local School District, a majority of its membership therein concurring to review and approve."

A. Agreement with MSB Consulting Group

Approve amendment of existing agreement between MSB Consulting Group, LLC and Bath Local School District for Medicaid Billing and Consultation, effective August 1, 2016.

9.111

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

ROLL CALL

Bob Birkemeier\_\_\_\_\_

Rob Foley\_\_\_\_\_

Tim McKinney\_\_\_\_\_

Rob McPheron\_\_\_\_\_

Jackie Place\_\_\_\_\_

X. SUPERINTENDENT'S REPORT

"Be it resolved by the Board of Education of the Bath Local School District, a majority of its membership therein concurring to approve."

A. Procter and Gamble Abatement Resolution

Motion to approve the attached Procter and Gamble tax abatement resolution requesting sixty percent (60%) for a period of 15 years for private improvements to real property to be authorized as part of an enterprise zone within Bath Township in Allen County and waiving the required forty-five (45) day notice to the Bath Board of Education.

10.111

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

ROLL CALL

Bob Birkemeier\_\_\_\_\_

Rob Foley\_\_\_\_\_

Tim McKinney\_\_\_\_\_

Rob McPheron\_\_\_\_\_

Jackie Place\_\_\_\_\_

**B. Allen County Board of Developmental Disabilities**

Approve agreement with Allen County Board of DD to provide therapy and educational aide services to Bath students that attend Marimor School during the 2016-2017 SY.

10.211

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier\_\_\_\_\_

Rob Foley\_\_\_\_\_

Tim McKinney\_\_\_\_\_

Rob McPheron\_\_\_\_\_

Jackie Place\_\_\_\_\_

**C. Wood County Juvenile Detention Center**

Approve agreement with Wood County Juvenile Detention Center for educational program to serve students court placed from our district.

10.311

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier\_\_\_\_\_

Rob Foley\_\_\_\_\_

Tim McKinney\_\_\_\_\_

Rob McPheron\_\_\_\_\_

Jackie Place\_\_\_\_\_

**D. OSBA Resolution for Mileage Reimbursement**

Approve resolution for reimbursement of board member Robert McPheron and Timothy McKinney’s travel related to official duties while serving OSBA

Whereas, the Bath Local School District is a member of the Ohio School Boards Association (OSBA); and

Whereas, the OSBA is an association created for the purpose of fulfilling and advancing the Bath Local School District statutory mandate by working for the general advancement of public education in Ohio, for the desirable and efficient working relationships among boards of education, school administrators, teachers and the public, and to maintain channels for exchange of ideas among and distribution of information to school districts to provide better and more effective public service to public schools; and

Whereas, Member Robert McPheron will serve as a member of the Board of Trustees, Capital Conference Planning Task Force, Regional Executive President-elect and Regional Executive Committee;

Whereas, Member Timothy McKinney will serve on the Regional Executive Committee, Legislative Platform Committee and the Nominating Committee; therefore

NOW BE IT RESOLVED that the Bath Local Schools Board of Education determines that Robert McPheron’s service as a Trustee and committee member of the OSBA, and Timothy McKinney’s service as a committee member of the OSBA, and travel in that role, is related to their official duties as a member of the Bath Board of Education; and

That any travel expenses paid for Robert McPheron’s and Timothy McKinney’s travel to OSBA conferences, seminars and similar events during the time spanning from August 1, 2016 to July 31, 2017 are ordinary, customary and necessary provided that the travel expenses are the lesser of: (1) the amount that the Bath Local School District allows to be reimbursed for travel to the destination; or (2) the current per diem rate set by the United States General Services Administration for travel to the destination.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier\_\_\_\_\_

Rob Foley\_\_\_\_\_

Tim McKinney\_\_\_\_\_

Rob McPheron\_\_\_\_\_

Jackie Place\_\_\_\_\_

**E. Updated Policies**

- |   |         |
|---|---------|
| 1. AFCA – Evaluation of School Counselors                       | 10.5111 |
| 2. EEAC – School Bus Safety Program                             | 10.5211 |
| 3. EEACC-R – Student Conduct on District Managed Transportation | 10.5311 |
| 4. GCNA – Evaluation of School Counselors                       | 10.5411 |
| 5. JFCC-R – Student Conduct on District Managed Transportation  | 10.5511 |

**3<sup>rd</sup> Reading – Action Required**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Rob McPheron \_\_\_\_\_

Jackie Place \_\_\_\_\_

**F. Updated Policies**

1. AFC-1 – Evaluation of Professional Staff (Ohio Teacher Evaluation System)	10.6111
2. AFC-2 – Evaluation of Professional Staff (Administrators Both Professional and Support Staff)	10.6211
3. DECA – Administration of Federal Grant Funds	10.6311
4. DGD - Online Banking / EFT	10.6411
5. DN – School Properties Disposal	10.6511
6. EEA – Student Transportation Services	10.6611
7. EEAA – Eligibility Zones for Pupil Transportation	10.6711
8. EEACC – Student Conduct on District Managed Transportation	10.6811
9. EEACCA – Recording Devices on Transportation Vehicles	10.6911
10. EEACD – Drug Testing for District Personnel Required to Hold a Commercial Driver’s License	10.6101
11. EEAD – Non-Routine Use of School Buses	10.6111
12. EEAE – Student Transportation In Private Vehicles	10.6121
13. EHA – Data and Records Retention	10.6131
14. GCB-2-R – Professional Staff Contracts and Compensation Plans (Administrators)	10.6141
15. GCN-1 – Evaluation of Professional Staff (Ohio Teacher Evaluation System)	10.6151
16. GCN-2 – Evaluation of Professional Staff (Administrators Both Professional and Support)	10.6161
17. IGBA – Programs for Students with Disabilities	10.6171
18. IGBA-R – Programs for Students with Disabilities	10.6181
19. IGBE – Remedial Instruction (Intervention Services)	10.6191
20. IGBEA – Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)	10.6201
21. IGBEA-R – Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)	10.6211
22. IGCH – College Credit Plus	10.6221
23. IGCH-R – College Credit Plus	10.6231
24. IKE – Promotion and Retention of Students	10.6241
25. IKF – Graduation Requirements	10.6251
26. JEA – Compulsory Attendance Ages	10.6261
27. JECAA – Admission of Homeless Students	10.6271
28. JECAA-R – Admission of Homeless Students (Enrollment Dispute Resolution Process)	10.6281
29. JFCC – Student Conduct on District Managed Transportation	10.6291
30. LBB – Cooperative Educational Programs	10.6301
31. LEC – College Credit Plus	10.6311
32. LEC-R – College Credit Plus	10.6321

**2<sup>nd</sup> Reading – No Action Required**

**G. St. Rita's Medical Center**

Approve agreement with St. Rita's Medical Center for Athletic Training services for the 2016-2017 SY.

10.711

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier\_\_\_\_\_

Rob Foley\_\_\_\_\_

Tim McKinney\_\_\_\_\_

Rob McPheron\_\_\_\_\_

Jackie Place\_\_\_\_\_

**H. Van Drivers**

Approval of certified van drivers for liability purposes.

- John Berens
- Daniel Grime
- Lynne Vieira
- Michael Vieira

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier\_\_\_\_\_

Rob Foley\_\_\_\_\_

Tim McKinney\_\_\_\_\_

Rob McPheron\_\_\_\_\_

Jackie Place\_\_\_\_\_

**I. Bus Drivers – Federal CDL ODE Requirements**

Approve the attached list of bus drivers who have met all Federal CDL ODE requirements for certification.

10.911

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier\_\_\_\_\_

Rob Foley\_\_\_\_\_

Tim McKinney\_\_\_\_\_

Rob McPheron\_\_\_\_\_

Jackie Place\_\_\_\_\_

**J. Payment in Lieu of Transportation**

Whereas, according to Ohio School Law Article 22.6, Bath Local Schools declares it impractical to transport students due to the cost of providing transportation in terms of equipment, maintenance, personnel and administration; the very low number of students requesting this service and the fact that similar services are not provided to students from other non-public schools with similar circumstances. Therefore "Payment in Lieu of Transportation" is recommended for Lima Central Catholic School, St. Rose Catholic School, St. Charles Catholic School, and Heir Force Community School. Payment in lieu of transportation is recommended in the amount of \$250.00 for the 2016-2017 school year, per student grades K - 12.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier\_\_\_\_\_

Rob Foley\_\_\_\_\_

Tim McKinney\_\_\_\_\_

Rob McPheron\_\_\_\_\_

Jackie Place\_\_\_\_\_

**K. Impractical to Transport**

Due to the small number of students attending the Allen County Educational Service Center Special Education Units, the Findlay School for the Hearing Impaired, and The Center for Autism & Dyslexia, Bath Local Schools declares it impractical to transport by conventional school bus. Transportation will be offered through either Black & White Cab Company or contract with parents/legal guardian at a rate of \$5.00 per day.  
*(Students to be approved for transportation services are included in the attached list.)*

10.1111

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier\_\_\_\_\_

Rob Foley\_\_\_\_\_

Tim McKinney\_\_\_\_\_

Rob McPheron\_\_\_\_\_

Jackie Place\_\_\_\_\_

**L. Time and Route Schedule for Student Transportation**

According to the Ohio School Law 22.22, the Bath Board of Education adopts the time and route schedule for student transportation for 2016-2017 SY, as on file in the Transportation Supervisor's office. The Transportation Supervisor is authorized to make changes to the routes and schedules as deemed necessary. The assigned stops provide for maximum safety of the students.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier\_\_\_\_\_

Rob Foley\_\_\_\_\_

Tim McKinney\_\_\_\_\_

Rob McPheron\_\_\_\_\_

Jackie Place\_\_\_\_\_

**M. Band Equipment Truck Drivers**

Approval of certified band equipment truck drivers for liability purposes.

- o Brian Grim
- o Erin Grim
- o Ryan Gross

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier\_\_\_\_\_

Rob Foley\_\_\_\_\_

Tim McKinney\_\_\_\_\_

Rob McPheron\_\_\_\_\_

Jackie Place\_\_\_\_\_

**N. School Lunch Contract with Allen County Educational Service Center (ACESC)**

Approval of a contract between Bath Local Schools and the Allen County Educational Service Center to provide lunches for the ACESC for the 2016-2017 SY at a cost of \$2.90 per lunch and \$1.80 per breakfast.

10.1411

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier\_\_\_\_\_

Rob Foley\_\_\_\_\_

Tim McKinney\_\_\_\_\_

Rob McPheron\_\_\_\_\_

Jackie Place\_\_\_\_\_

- O. **Chaperones/Volunteers/Speakers/Volunteer Coaches for 2016–2017 SY**  
This list is included for liability insurance purposes. *All volunteer coaches are contingent upon proper certification and paperwork required by ODE for volunteer coaches.*

10.1511

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier\_\_\_\_\_

Rob Foley\_\_\_\_\_

Tim McKinney\_\_\_\_\_

Rob McPheron\_\_\_\_\_

Jackie Place\_\_\_\_\_

XI. **REPORT OF ADMINISTRATORS**

A. **Transportation**

11.111

B. **Food Service**

no report

XII. **HEARING OF THE PUBLIC** (Items not on the Agenda) – Blue Cards

XIII. **ITEMS FROM INDIVIDUAL BOARD MEMBERS**

XIV. **EXECUTIVE SESSION**

A. \_\_\_\_\_

Time In\_\_\_\_\_ Time Out\_\_\_\_\_

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

**ROLL CALL**

Bob Birkemeier\_\_\_\_\_

Rob Foley\_\_\_\_\_

Tim McKinney\_\_\_\_\_

Rob McPheron\_\_\_\_\_

Jackie Place\_\_\_\_\_

XV. ADJOURNMENT

A. **Board Meeting** – Tuesday, September 20, 2016 at 7:30 pm

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Discussion: \_\_\_\_\_

ROLL CALL

Bob Birkemeier \_\_\_\_\_

Rob Foley \_\_\_\_\_

Tim McKinney \_\_\_\_\_

Rob McPheron \_\_\_\_\_

Jackie Place \_\_\_\_\_